**회사명칭 (영문/중문)**

**회사주소 (영문/중문)**

TEL:(86)0123 45678901

FAX:(86)1234 56789012

INVITATION

2018-06-01

RE : BUSINESS VISA APPLICATION (12MONTH MULTIPLE VISA)

DEAR SIR / MADAM.

WE WOULD LIKE TO INVITE 피초청인 이름(여권상 영문) TO ATTEND THE BUSINESS MEETING IN 회사이름(영문) WE HEREBY APPLY FOR RELEVANT BUSINESS VISA FOR HIM.

피초청인 이름(여권상 영문) PASSPORT INFORMATION TO YOUR REFERENCE:

NAME :

SEX :

BIRTH DATE :

PASSPORT :

ISSUE DATE :

EXPIRE DATE :

PERIOD OF STAY :

2018.06.07. - 2019.06.06. (1YEAR MULTIPLE 90 DAYS)

THIS TIME VISIT DATE : 2018.06.07.-2018.06.10.

2018.08.15. - 2018.10.29.

2019.01.04. - 2019.02.09

OUR COMPANY WILL BE FINANCIALLY RESPONSIBLE FOR 피초청인 이름(여권상 영문)

SINCERELY

DIRECT TEL : (초청장만든 사람 직통번호)

|  |
| --- |
| 유한회사  도장 |

DIRECT : (초청장만든 사람)